



**MUSEUM of  
NEBRASKA ART**

## ART ACQUISITION PROCEDURE

For your information, following is an outline of Museum procedures for evaluating possible gifts of artwork.

### STEP ONE: STAFF REVIEW/RESEARCH

Curator, Director, and Collection Coordinator research the artist and artwork. Some points considered are:

- What is artist's connection to Nebraska?
- What is the artwork's artistic quality?
- What is the artwork's historical/cultural significance?
- How many other works by this artist are currently in the collection, if any?
- Is the artwork authentic?
- What is the condition?
- How significant is the artist to Nebraska's history of art?
- Does this work display a facet of an artist's career that is not currently represented in the collection?
- Was/is the artist an art professional with significant résumé and historical importance?
- How might the artwork be utilized, i.e., for exhibition, research, and educational purposes?

### STEP TWO: BOARD COMMITTEE REVIEW

- Works recommended by the staff based on the above points are presented to the Board of Directors' Collection/Exhibition Committee. This Committee consists of active MONA Board members who view the work (or photographic image) and review the staff research on the artist and the particular work. The Committee then votes to recommend acceptance or to decline the artwork.
- If declined, the owner is contacted. If the work is at the Museum, the owner may make arrangements to pick it up.
- If accepted, the work advances to the next step.

### STEP THREE: BOARD REVIEW

- The MONA Board votes on the Collection/Exhibition Committee's recommendation to accept the offered work.
- Quarterly Board meetings take place in: January, April, July, October

### STEP FOUR: LEGAL TRANSFER

- The Donor is sent a Deed of Gift, verifying acceptance of the artwork by MONA, and thank you letter from the MONA Director.
- For further information please contact the Curator at (308) 865-8974.

MONA is the home of the official visual art collection of the State of Nebraska, which includes works by artists of regional, national, and international importance.

Thank you for your interest in the  
Museum of Nebraska Art

## MUSEUM OF NEBRASKA ART

2401 Central Avenue • Kearney, NE 68847 • (308) 865-8559 • mona.unk.edu

Image (detail): Elizabeth Honor Dolan, *Untitled (woman, child, dog)*, oil on canvas, c. 1903-1931

Gift of Carl H. Rohman in memory of Carl P. & Beatrice D. Rohman, Museum of Nebraska Art Collection